

Aaron Harris

From: Aaron Harris
Sent: Friday, June 7, 2024 9:32 AM
To: Steven Sparks
Cc: Fabio de Freitas; Anna Slatinsky
Subject: LU32024-00179 Greenway Elementary School Portables - staff response to applicant's 6/4 transportation email

Greetings,

Please find the email below containing staff's response to the applicant's transportation correspondence dated 6/4/24.

Best,

Aaron Harris, AICP

Senior Planner | Current Planning | Community Development
 City of Beaverton | PO Box 4755 | Beaverton, OR 97076-4755
www.beavertonoregon.gov

Application and permit fees are increasing 3.86% effective February 1, 2024 per the Consumer Price Index (CPI). In 2022, Beaverton City Council adopted updates to fees for development applications and permits, including establishing an automatic annual inflation adjustment tied to the Consumer Price Index (CPI) annual inflation rate published by the Bureau of Labor Statistics. New fee schedules can be found [here](#).

COVID-19 Update: Please note: I am working remotely/in office at this time. My work hours are: **8-5pm M-F**. The best number to reach me is **503-616-8453**.

From: Fabio de Freitas <fdefreitas@beavertonoregon.gov>
Sent: Friday, June 7, 2024 9:13 AM
To: Aaron Harris <aharris@beavertonoregon.gov>
Cc: Jabra Khasho <jkhasho@beavertonoregon.gov>; Kara Hall <khall@beavertonoregon.gov>; Anna Slatinsky <aslatinsky@beavertonoregon.gov>; Steven Regner <sregner@beavertonoregon.gov>
Subject: Reply to Eric Bolken's 6/4 email

Aaron:

Here's the final language generated in response to the BSD's email from earlier this week. Please forward on to the applicant.

City transportation staff have reviewed the supplemental information provided by the applicant. We believe that the information provided addresses most of the comments provided and are requesting that the Trip Generation Memorandum be revised to include the supplemental information/clarify as appropriate, such that all the information to make transportation related findings is included in the memorandum stamped by a Professional Engineer, as required by Section 60.55.20 of the Beaverton Development Code. City staff would like to see two additional items addressed in that update based on the information provided:

- **Projected Capacity Trip Generation Scenario** – Based on the provided information, which notes that only 57% of students currently use the bus to travel to RHES and riding the bus to GES will not be a requirement, the assumption that there are no new trips to the site associated with the students attending RHES should be revised. While some students that currently walk/bike to school may choose to use the bus, the increase in bus travel time may result in some students switching from the bus to getting dropped-off/picked-up. In the past, when schools have been temporarily relocated, the City has seen a substantial increase in vehicle traffic at the sites as many families opt for driving to the new site over utilizing the bus.
- **Update Site Circulation Plan** – City staff recognize that BSD will actively manage and adjust pickup and drop off operations on site throughout the school year. To support city staff making findings that it is feasible for students arriving on site in different ways to be accommodated safely and better understand adequacy of on-site queuing/stacking, staff requests as much information as possible related to how drop-off/pick-up activities will be programmed and managed on-site to ensure pedestrian safety and to minimize impacts to the operations along SW Downing Dr. Specifically, City staff are requesting the updated memorandum include an updated site circulation plan (Figure 2. in the original memo) that includes the following information:
 - Updated proposal for site features such as the relocation of the proposed walkway
 - Anticipated start and end times for GES, RHES, and Pre-K programs;
 - Bus circulation, queuing, and student arrival and departure locations reflecting the estimated number of buses that correspond to the updated Trip Generation Scenario.
 - Private vehicle circulation, queuing, and student arrival and departure locations on site reflecting the estimated number of vehicles corresponding to the updated Trip Generation Scenario;
 - Locations of parent parking for picking up and dropping off students, including Pre-K students who will need to be escorted to/from their classrooms.
 - Locations of pedestrian access to/from parking lots and drop-off and pick-up areas.

Fabio

Fabio de Freitas

Pronouns: he/him/his

Senior Planner | Community Development

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Work hours are 8:00 am – 5:00 Monday – Friday. You may reach me at fdefreitas@beavertonoregon.gov or (503) 526.2557.

All *new* Land Use Applications must be submitted through the City’s Electronic Permitting System

<https://prod.buildinginbeaverton.org/>, which includes 24/7 access to an online portal with comprehensive project tracking and the ability to pay fees online! For more information, including instructions, visit: [Electronic Permitting System | Beaverton, OR - Official Website \(beavertonoregon.gov\)](#)

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